

**East County One Stop
Board Meeting – December 7, 2005
9 AM – 11 AM – Gresham Employment Office 194th and Stark**

Meeting Notes:

Present: Kay Lopez, Derek Beaudry, Brenda Butler, Debbie Foote, Karen Cusick, Kedma Ough, Marian George, Joan Pasco.

Introductions and welcome: Partner reports – news, events, and announcements

DHS: Agency is experiencing more lay-offs, they have a critical shortage of foster parents and a huge budget shortfall – all contributing to stress and morale problems. Staff is stretched and caseloads are large.

Worksource Oregon – Gresham Employment Office: Office is re-organizing to house a one-stop system with services from partners located on site. They are exploring new names for the east office as a one stop.

MHCC – Workforce Connections: There are still slots open for the bi-lingual welding training, the training partnership with Aramak and Inverness Jail is going well.

Human Solutions – still seeking a site for their Helping Hands clothing outlet; continue to work on getting a multi-service center location in the Rockwood area; people getting clothing from their center also lack a place to do laundry – leading to them coming in for new clothes to replace their dirty ones – a free laundry service would cut down on clothing need.

Old Business:

The minutes from November 2nd board meeting were approved as emailed.

Planning for January 25, 2006 Board Retreat: the draft agenda for the retreat was reviewed, discussed and approved.

Election of a new co-chair - Karen Cusick was elected to serve as co-chair for 2006-2007

Budget/finance report – The finance report was approved as presented. Jim Brinkman will be preparing the annual financial report in early January.

Potential new grants: Two new ECOS grant applications were approved by the board.

1. **Senior Services through United Way –**Marian George will be the lead grant writer and project manager for these projects if funding is received. Funding from United Way will be offered through a competitive process to fund projects that are innovative and collaborative and address: Senior services – isolation, employment, day care for frail and elderly, respite care, aging in place, and resources for family and non-family care givers. The RFP will be released in January. Joan and Marian will email out a grant summary for board approval prior to submission.
2. **Patent process training project –** Kedma Ough will be the lead grant writer and project manager if these projects are funded. Primary approaches will be to the Paul Allen and Lemelson Foundations and OECD Innovation funds. Primary focus of these projects is training on inventions, the patent process and intellectual property protection. The

process will include product feasibility studies, assessment, patent research, preparing claims and doing utility claims, and marketing. Other issues include repairs for durable medical equipment, and creation of an organization to assist disabled entrepreneurs.

Kedma is the principal owner of AVITA and Associates, an agency that provides specialized workforce services for socially and economically disadvantaged persons. They provide technical assistance for entrepreneurs and disabled people. She works with OVRS, the Oregon Commission for the Blind, hosts the state office for the US Women's Chamber of Commerce and has national connections through NAFA. She and Marian George will join Joan as grant writers and project managers for ECOS,

Project reports

CEO/Joli project with Easter Seals: A fifth and final boot camp will be held on December 13-14. The project will be making a request for a one year, no-cost extension to continue program activity through 2006. After the final boot camp, there will be 55 businesses enrolled.

Rockwood Weed and Seed: have hired an outreach coordinator and are doing preliminary research on the potential of making application for a new weed and seed designation when the Rockwood designation sunsets in 2007.

OECD Market Vendor Incubator Project – Joan presented the project timeline through June of 2007. The first 10-session workshop series will be held in February and March 2006.

10:15 – Guest presentation: Jen Matheson with 2-1-1 – Jen presented an informative overview of the 2-1-1 resource and referral system. Her handouts are available at: www.211info.org.

Meeting schedule for fall/winter:

Finance and Management Team: December 19 - 11:30 at Applebee's 102nd and Halsey
Strategic planning retreat: January 25, 2006 – Springdale Job Corps, 9 AM to 3 PM