

**East County One Stop Board of Directors Meeting  
Thursday, December 6, 2007 9 AM to 11 AM**

**Meeting Notes**

**Meeting facilitators: ECOS Co-chairs: JoAnn Espinosa and Catherine Todd**

**Participants:** Marian George – SSP, Anne O’Malley – ROAR, Kedma Ough – DBA and MIPO, Laura Comacho – Girls Inc, Robert Costello – OVRS, David Miles – Rockwood Library, Aaron Rivera – Human Solutions, JoAnn Espinosa and Donna Patrick – Springdale Job Corps, Marina Rikker – Portland Habilitation Center, Joan Pasco, Project Manager.

**Introductions and welcome:** Partner updates and announcements – around the table – current challenges and victories!! This is the time to pose an issue for group discussion as well.

**Girls, Inc of NW Oregon:** Laura explained the services provided by Girls Inc. “At Girls Inc. of NW Oregon, we inspire all girls to be strong, smart, and bold through school-based empowerment programs, assertiveness education, and community advocacy for girl-affirming policies and practices. We engage hundreds of female volunteers as facilitators, mentors, and community advocates who model solidarity and demonstrate the value of women and girls holding one another up to reach our limitless potential.”

**Human Solutions:** Their Helping Hand Store is open in its new location. Joan will email the flyer to the ECOS network. A grand opening will be held in January. The store provides retail training for STS and DHS.

**DHS:** Jerry Burns has contacted Joan about naming a new person to the ECOS board. They will be hiring a person for Debbie Foote’s position in December and will again send a representative to the ECOS board meetings. Jerry stated that the ECOS partnership was an important liaison to the agency and they value their participation.

**Springdale Job Corps:** This will be the last meeting for JoAnn Espinosa, ECOS President and Co-Chair. She has taken a position directing 2 Job Corp centers in Hawaii. She introduced Donna Patrick who will be the new Springdale director. Donna will replace JoAnn on the ECOS board. She extended an invitation for ECOS to hold its annual strategic planning retreat at their center.

**Rockwood Library:** David Miles, the new manager at the Rockwood Library briefed the board about services provided and invited us to use this community resource when needed. They have a large meeting room that is available for community use. He shared information about services provided at the Library. It is a target language branch library with services provided in Spanish and Russian. He stated that a lack of resources to serve adolescent males, aged 10 to 15 with after school activities is a challenge. This is an important community need and an area where there are limited resources.

**OVRS:** They have issued RFPs for a trainer to conduct their WRAW classes (work ready skill building), and a person to conduct the youth jobs club. The east office is also providing t pre-employment services at the Clackamas office on an interim basis due to a manager’s temporary medical leave.

**The Minutes from November 1st board meeting were approved as submitted.**

**New Business:**

**January Planning Retreat:** The annual Strategic Planning Session will be held on WEDNESDAY, JANUARY 30<sup>TH</sup> from 9 AM to 3 PM, at Springdale Job Corps. Please get this date on your calendar. The Culinary Art Students – always a treat- will again host us for lunch!

**Meeting dates:** The board voted to move the monthly meeting back to the 4<sup>th</sup> Wednesday of each month, with the board retreat actually being on the 5<sup>th</sup> Wednesday. We have 2 board members who can never attend a Thursday meeting.

**Old Business:**

**Action Team reports:**

**Reentry/ Enterprise Development Team:** Anne O'Malley reported on the progress of the ROAR coalition. (Referral Organizations Assisting Re-Entry). The 40+ member group has completed a resource directory – who is doing what and is working on three primary initiatives:

1. Inform and advise the Governor's Re-Entry Policy Council about re-entry priorities; one being assurance that all persons exiting a correctional facility have a valid ID.
2. Act as a conduit for information – reaching out to rural as well as urban areas. They will bring in speakers at each of the quarterly meetings.
3. Consider application for grants to fund a pilot program

**Vital Aging Task Force** – collaboration with Multnomah County - Joan Pasco reported on progress. The group is drafting a report to help form policy for Multnomah County and other area employers about issues relevant to an aging workforce, large numbers of expected retirements, and national and international trends regarding phased in or bridge retirement strategies.

**SSP – Senior Safety Pin Project** – Marian informed the board about applications for foundation funding for the SSP. Student nurses continue to work with over 60 area seniors, but we need additional funds to continue providing supplies and project assistance.

**SCSEP – Senior Community Service Experience Program:** collaboration with Easter Seals – Catherine Todd reported that the project is going very well. They have started two job clubs, one for new participants and one for those that have been in the program for some time. A new business advisory council is also being formed. They recently held an event to thank employers who have hired SCSEP participants. Their challenge at the moment is getting clerical help to do data entry – seeking a volunteer that has good computer skills.

Catherine is working with Easter Seals National on a program to help returning Iraq veterans access resources. The DBA project is waiting word from the Veteran's Corp about funding to support disabled vets with self-employment.

**MIPO – Micro-enterprise Inventor Project of Oregon –and DBA – Differently-abled Business Association** –Kedma provided new brochures for the two programs. She and Joan are meeting with a program officer from the Murdock Charitable Trust on Dec. 10<sup>th</sup>. The Trust is considering a \$103,000 grant request to provide capacity building for the MIPO project.

**JDN Jobs Network – Laura Bock (Laura provided the following update via email as she was unable to attend this meeting)**

The JDN launched our new website on December 1st. The new site will facilitate our ability to better serve workforce professionals, job seekers and employers. Employers are embracing the all-new JDN Community Virtual Job Fair that includes Job Seeker Resources, Employer Resources and Customized Employer web pages. In addition, the JDN Multi-Cultural Job Fair is now accepting booth reservations from employers. Our First JDN Multi-Cultural Job Fair is reaching out to all job seekers, but is also focusing on Bi-Lingual and Non-Native Job Seekers. JDN and IRCO are pleased to present this event with our fair partners, Clackamas Community College, Portland Community College, Mt Hood Community College and Worksource OR.

**META: Micro-Enterprise Technical Assistance grant from OECDD** – Joan announced that the contract has been signed for the \$67,000 grant to fund TA for small businesses. The grant period is from Dec. 2007 to June 2009. These funds support DBA, MIPO and the Market Vendor training.

**Budget/finance report** – refer to finance report – attached, separate excel doc. NOTE: There are two new tabs in the excel file which represent payments from the Lemelson grant and the form they require for financial reporting. This is new as of the October report and you may want to see how those funds are allocated.

2007 ECOS partner contributions CONTINUE TO BE solicited –your support is needed to cover the 501 c3 obligations for our organization. There are certain expenses that cannot be covered from grant funded projects. Thank you all for your support with this.

**Partnership contributions received to date – THANK YOU!!**

<b>Springdale Job Corps</b>	<b>Mercy Corps</b>
<b>Goodwill Industries</b>	<b>Portland Habilitation Center</b>
<b>OVRS</b>	<b>Easter Seals Oregon</b>
<b>Human Solutions Inc.</b>	

**Project Grant update: (Bold indicates awards still pending)**

**MIPO**

**Murdock Charitable Trust – MIPO = \$103,500 – submitted, awards announced in Jan. 2008 – they have requested a site visit.**

**DBA:**

**VeteransCorp: \$45,000 request to support Veteran's starting their own biz – submitted on 9-5 – decision was to be made on November 4<sup>th</sup>. Still no word**

**SSP:**

**PGE Foundation = \$7,000 – awards announced in November**

**NW Health Foundation = \$7000 – December awards**

**Autzen Foundation – \$26,700 - submitted on October 24**

**Collins Foundation – in progress**

**Anne and Eli Shapira – Not awarded. Reject letter arrived on 12-11-2997**

**PacificCorp – Application submitted on Dec. 7**

**Spirit Mountain Foundation – Application submitted on Dec. 7**

**JND:**

**Hoover Foundation – submitted on Nov. 1**

**NEXT BOARD MEETING: JANUARY BOARD RETREAT – Wednesday, Jan. 30<sup>th</sup>  
Springdale**

**FINANCE MEETINGS; DEC. 19 AND JAN 22<sup>ND</sup>. 11:30 AT HALSEY APPLEBEES**