

East County One Stop

Board Meeting – February 22, 2006

9 AM – 11 AM – Worksource Portland Metro East - Gresham Employment Department

Meeting notes:

Board members present: Debbie Foote – DHS, Karen Cusick – Worksource Portland Metro East, Kedma Ough – Avita and Associates, Kay Richards – Vista Volunteer, Karen Hubbard – Linfield School of Nursing, Marian George - Elder Resource Alliance, Connie Foster – OVRs, Derek Beaudry – Human Solutions, Renee Meschaert – Cascade Disabilities Management, Kay Lopez – Workforce Connections, Brenda Butler – Rockwood Weed and Seed

Also attending: Meg Kilmer – School to Work and Parkrose HS, Kri Schlafer – Wallace Medical Concern, and Joan Pasco, Project Manager

Old Business:

The minutes from the December 7 board meeting and strategic planning meeting on January 25 were approved as presented.

New Business:

Review **board member roster** for 2006. Discussion on who should be included/new board members The board approved the following new members: Renee Messchaert with Cascade Disability Management, Kedma Ough – Avita and Associates, Phil Dean – Project YESS and Karen Hubbard – Linfield College – the new board roster is attached. Patti Park is the new representative from Portland Habilitation and we have one open seat for Aging and Disability Services. Joan has been in contact with them to select someone to participate on the board.

Ruthanne Cox-Carothers and Karen Cusick are co-chairs for 2006. While Ruthanne is out on family leave, other board members will help facilitate meetings. Kedma volunteered to chair the meeting in March.

Workshop for HS students interested in social service careers – Meg Kilmer PHS: Meg asked for ECOS support and assistance in sponsoring an event for students interested in careers in social services. Over 10 persons signed on to help and serve on a planning team for the event, tentatively scheduled for May. If successful the event may be offered twice during the 2006-2007 school term. All seven east county high schools will participate with a limit on participants from each school. The event will feature guest speakers and interactive exercises to help students understand the issues and policies inherent in both public and non-profit social services. If any one else would like to participate give Meg a call at: 503-257-5270.

Board volunteers were solicited to serve on the **ECOS Finance Committee**. The group meets a week prior to the board meeting to approve the financial reports and plan the meeting agenda. JoAnn Espinosa, Kay Lopez and Kedma Ough volunteered – they join Debbie Foote, Ruthanne Cox-Carothers, Patti Swanson and Karen Cusick.

Next Steps: Follow-up discussion from Strategic Planning Retreat – There were so many topics covered at the retreat, the board was asked to review the planning materials and come prepared to talk about next steps at the March meeting. One topic of particular interest is urgent care services and shortage of emergency room services. Other key topics are medical/health

insurance cost and availability and the working poor. As always, hunger and homelessness are priority areas as well.

Kri Schlafer with Wallace Medical Concern gave an overview of FREE services provided at their Rockwood Clinic. Each Monday and Wednesday evening from 6 to 9:30 the clinic is open to low income people and provides free basic care. They have bi-lingual staff and interpreters. Health care services are provided by volunteer medical team specialists; including MD's nurses and physician assistants. WMC hopes to grow and be able to increase the number of people they can serve. They need to re-locate from their facility on 181st by July and are seeking medical-ready space to lease. The ideal facility would be a medical or chiropractic office that is not generally used in the evenings. They are also seeking more medical specialist volunteers and language interpreters.

Budget/finance report – the board reviewed the February finance report
2006 ECOS partner contributions are due – letters and invoices were distributed. Each year we ask for partner support to cover the 501 c3 expenses that cannot be paid for with grant funds. These include Director and Officer Liability and other insurances, state and federal corporate fees, accounting and other miscellaneous expenses. Many thanks in advance to those able to help provide some support to keep us legal, insured and in business for another year.

Current Grant Activity

United Way Services to Seniors: Marian George asked for board support for a \$35,000 application to connect seniors with Linfield nursing students. The project will provide health and safety assessments and connect elders with services that will enable them to stay in their own homes. The board approved this project going forward under the ECOS 501 c3..

United Way services to disabled persons: Kedma requested board approval for a \$95,000 grant to United Way to fund creation of a chamber of commerce/business alliance for small business owners who have a disability. This is a group of small businesses with unique needs and limited support to help them grow their businesses. Partners in this grant are the Oregon Business Leaders Network, ECOS, and Easter Seals Oregon. The board approved this grant application as well.

ECOS will be the fiscal agent and provide project management for both grants (if awarded).

Patent process training project: Kedma Ough and Kay Richards – VISTA volunteer working with ECOS and Avita briefed the board on their efforts to develop an ECOS training for persons dealing with intellectual property and the patent process. This is a critical need in Oregon. Innovation creates many new businesses and jobs. The initial process is expensive and many need help. They will have grant recommendations for the board at the March 22nd meeting.

ECOS is assisting with a second JOLI grant with Easter Seals Oregon, CCDS and Mercy Corps – the application for 2006 funds is to replicate the CEO project in Woodburn and Salem. ECOS is not the lead on this process, just a supportive player.

Project reports

CEO/JOLI project with Easter Seals: The 2004 JOLI project was a 17-month project, scheduled for completion in Feb. 2006. The project was granted a one-year no-cost extension.

Rockwood Weed and Seed - The first Rockwood Business Coalition meeting will be held on Feb. 23rd. The support from a business partnership team will help with revitalization efforts. A “buy local” campaign is expected to begin as a result of the first meeting. Rockwood W & S has one more year of funding and the designation cannot be renewed for the exact same location. A new geographic area would have to be identified and an application for a new community designation submitted. They are, however, applying for a Drug Free Community SAMSA grant. MVIP: Market Vendor Incubation Project: the first series of workshops begins on Feb. 23 and continues through March 27. Project details and workshop schedule is posted on the ECOS website at: www.eastcountyonestop.org

Regional reports:

Workforce Connections and Worksource Oregon Portland Metro East: (Gresham Employment Office): the two agencies will co-locate in late summer at the 19421 Stark location. Karen presented service stats for the past month. Job listings are up over 200 from last year. The career center has been very busy. A Spanish speaking orientation is held twice a month and has been well attended. Resume and job search workshops are held each Monday afternoon. The agency is hosting a “Connect with Success” job fair with the Gresham Chamber on April 28th at Gresham High School.

Meeting schedule for fall/winter:

Finance and Management Team: Monday, March 13 11:30 at Applebee’s 102nd and Halsey
 Board Meetings: 4th Wednesdays – 9 AM to 11 AM
 March 22 – Portland Habilitation Center
 April 26 – Avita and Associates
 May 24 – Human Solutions

East County One Stop, Inc
 Board of Directors – 2006 – approved Feb. 22, 2006

Name	Year board tenure began	Organization/Affiliation
Kedma Ough	2006	Avita and Associates
Marian George	2004	At-large – Senior issues
Carolyn Morrison	2000	Child Care Development Services
Renee Messchaert	2006	Cascade Disability Management
Debbie Foote	2003	DHS – Self-Sufficiency
RuthAnn Cox Carothers	2002	Easter Seals Cares Oregon
Lani Staab	2004	Goodwill Industries
Jean DeMaster/Derek Beaudry/Catherine Todd	2002	Human Solutions
Victoria Libov/Hanh Ly	2002	IRCO
Karen Hubbard	2006	Linfield College
John Haines/Dan McGraw	2003	Mercy Corps Northwest

???	2006	MC Aging and Disability Svc
Kay Lopez	2004	MHCC – Workforce Conn.
Patti Swanson	2000	Orient Farms – Small Biz
Robert Brown/Karen Cusick	2000	OR. Employment Dept.
Patti Park	2006	Portland Habilitation Center
Phil Dean	2006	Project YESS
Brenda Butler/Maura White Cioeta/Kathy Minden	2003	Rockwood Weed and Seed
JoAnn Espinosa	2000	Springdale Job Corps
Teddy Forester	2004	VRD

We have 19 active board members. We need 7 members for a quorum to be present

The ECOS bylaws read: If the total number of Directors in office immediately before a meeting begins is less than 15, a quorum at a Board Meeting shall be a majority of the directors in office immediately before the meeting begins. If the total number of Directors in office immediately before a meeting begins is 15 or more, a quorum at a Board meeting shall be one-third of the directors in office immediately before the meeting begins.