

## **ECOS Board Meeting – FRIDAY, March 25, 2011**

**9-11 AM**

**Location: Cascade Aids Project**

**Participants:** Heather Salek – Cascade Aids Project, Carolyn Morrison – Child Care Development Services, Kristina JohnBaptiste - YWCA, Janis Williams – Portland Habilitation Services, Asha Swem – Springdale Job Corps, Joan Pasco – ECOS program manager.

Meeting facilitator: ECOS Co-chair – Heather Salek

### **ECOS Partner updates and reports**

**YWCA** – Multnomah County is reducing the number of District Senior Centers from nine to five. They are still waiting for an RFP to come out of the restructuring process. ECOS partners can help with support letters when needed. Kristina is working with the Adopt a Grandparent program as well as the new Store to You project.

**Portland Habilitation Center:** PHC has developed two new pilot training programs: 1. 3D Auto Cad computer training provided to disabled veterans and 2. a new clerical program that will begin April 1. The group discussed the challenge of getting Microsoft Office Specialist certification at the expert level. This is new, very expensive and the training is hard to find. It may be required for some of their recruits.

**CCDS:** Their annual OED review/audit is underway and seems to be going well. CCDS is conducting “Cooking Matters” workshops funded by a new grant. 48 people will participate in the 10-hour training. The state will soon issue an RFP for “Wellness Grants”. Carolyn is also considering an alliance with Angel Foods – a discounted grocery program like Cosco, but in smaller packaging.

**Approve minutes from March 4 Board Meeting – tabled until April 22.**

### **Project reports**

**Job Developers Network (JDN) Update:** Laura Bock. April 1st the JDN will launch an interactive job sharing board through the JDN website. As a network, the JDN draws its strength from its many individual partners, working together, continually building for the future of our local workforce community. The JDN is looking for strategic partners to apply for grants collaboratively that will provide requested workforce services in the greater Portland area. The JDN vision is for a vibrant working community where workforce professionals network, building partnerships with others and alliances with local businesses - assisting job seekers in connecting to, obtaining and retaining employment. Please call me directly to discuss any opportunity you might have to partner with the JDN at 503.290.6466 or email:

[Laura.Bock@JobDevelopersNetwork.org](mailto:Laura.Bock@JobDevelopersNetwork.org)

### **Adopt-a-Grandparent project, Store to You, Concierge Services for Seniors**

Lena Richardson, ADP Project manager is out of town on Spring Break. Joan reported on all three of these projects. The synergy between these three projects led to a concept to jointly manage all three with the project leads being Joan, Lena, Karen and Christie Duncan. Christie will take the lead on the Store to Door project. The draft – concept budget for that project is

attached to the email with these meeting notes. If 100 people sign on for the weekly grocery service, the project is economically viable and sustainable. Next steps: The funds committed by Multnomah County and the east county cities needs to be re-directed to ECOS. We have secured the services of a sales person who will get a local grocery to sign on as the sponsor. Once that is in place, Joan and Christie will write grants to support the balance of the budget. Karen, Joan and Christie will begin seeking funds to support the Concierge project during the summer. It is our hope that we will be able to have program funds in place by January.

The four project managers will work together and also support the administration of ECOS if needed. This will allow for flexibility between programs, and the ability to cover for each other as needed – addressing the succession issue that the board has long discussed.

**Cascade Aids Project Overview** – Heather gave a presentation on “Working Choices”, a CAP project for people with HIV/AIDS who are considering employment. This was a very interesting presentation that generated a lot of group discussion. Her program goals were to have 20 people signed up and 12 employed by June 30. Since inception in January, she has already enrolled 43 and has found employment for 4. In addition to program services like job club, working with employers etc., she is also working on program development and sustainability. A few of her challenges include the wide range of abilities, skills and educational levels among the participants. A second challenge is the range of barriers to employment within the same group.

**Budget/finance report** – refer to finance report – attached, separate excel doc.

**The group approved the following invoices to be paid:**

**\$25 – Color My Web – web service**

**\$463 – Kaiser Permanente – health insurance for Joan Pasco**

**\$159.79 – Phone and Internet service**

**\$67.97 – AGP – supplies – reimbursement**

**2011 ECOS partner contributions are now being solicited** –your support is needed to cover the 501 c3 obligations for our organization. There are certain expenses that cannot be covered from grant funded projects, including our D & O Liability insurance. Thank you all for your support with this.

**Partner Contributions received to date – many thanks!!**

**Child Care Development Services**

**YWCA**

**Human Solutions, Inc.**

**Springdale Job Corps**

**OVRS**

**Pending projects for which to seek funding:**

- In concept phase: Concierge service for seniors – manage life issues – when to move/sell, assistance with details, home maintenance/home improvement loads etc.
- Store to Door concept for east county
- In concept phase: Virtual home visits and nutritional support project with Child Care Development Services

**Next meeting: Friday, April 22th – 9 AM**

**Location: Portland Habilitation Center**

**Board meeting schedule – potential presentations....**

April 22 – NCRC – Malcolm Boswell

May 20 – Worksystems Inc.???

June 24 – Human Solutions employment program update ???

July 22 –

August – no meeting

September 23

October 28

December 2